



Invitation for Bids

Monrovia, Liberia

August 3, 2026

Re: Supply and Delivery of Miniature Machines for Processing Cocoa Powder and Chocolate, Installation of Machines and Training of End-users

Ref No: LBR-2000001543-0123-G-NCB

Date of Issue: August 3, 2026

Pre-Bid Conference: August 17, 2026 at 10:00 a.m.

Deadline for Submission: August 31, 2026 at 2:00 p.m.

Date of Bid Opening: August 31, 2026 at 2:05 p.m.

1. The Government of Liberia has received **(11.9 million Loan and 11.9 million Grant)** financing from the International Fund for Agricultural Development (IFAD) and intends to apply a part of the proceeds of the financing to this procurement. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Tree Crops Extension Project II (TCEP II)
2. The Tree Crops Extension Project II (TCEP II) is designed to reach 11,000 beneficiaries including 8,000 smallholder cocoa producers who are members of kuu groups and Farmers Field Schools (FFS); 2,400 farmers who will benefit from access to roads, input supply and market linkages and 600 farmers who will benefit as a result of job creation along the value chain.
3. This invitation for bids (IFB) will appear in In Profile Daily newspaper on August 3, 2026, and on the Ministry of Agriculture website and the Executive Mansion website.

The purchaser now invites sealed bids from eligible entities (bidders) for the provision of Supply and Delivery of Miniature Machines for Processing Cocoa Powder and Chocolate, Installation of Machines and Training of End-users.

4. PIU, Ministry of Agriculture Annex PMU, within 28 days. More details on these goods and related services are provided in the schedule of requirements in this bidding document.

5. This IFB is open to all eligible bidders who wish to respond. Subject to restrictions noted in the bidding document, eligible entities may associate with other bidders to enhance their capacity to successfully carry out the procurement.

The goods and related services, and the contract expected to be awarded, is in three Lots: **Supply and Delivery of Miniature Machines for Processing Cocoa Powder and Chocolate, Installation of Machines and Training of End-users**

Lot no	Description	Qty	Location
1	Supply and Delivery of Miniature Machines for Processing Cocoa Powder and Chocolate, Installation of Machines and Training of End-users	1	Nimba County
2	Supply and Delivery of Miniature Machines for Processing Cocoa Powder and Chocolate, Installation of Machines and Training of End-users	1	Bong County
3	Supply and Delivery of Miniature Machines for Processing Cocoa Powder and Chocolate, Installation of Machines and Training of End-users	1	Lofa County

6. Bidding will be conducted using the **national competitive bidding (NCB)** method, the evaluation procedure for which is described in this bidding document, in accordance with the IFAD Procurement Handbook which is provided at www.ifad.org/project-procurement. The NCB process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.
7. Please note that a pre-bid conference **will be** held as described in the bid data sheet (BDS), Section III of the bidding document, and as indicated above.
8. Bidding documents can be obtained by sending an e-mail or Expression of Interest letter, giving full contact details of the bidder, to the following point of contact (evah@moa.gov.lr). This will ensure that the bidders receive updates regarding this bidding document.
9. Bids must be delivered to the address and in the manner specified in the bid data sheet instructions to bidders 23.2, no later than **August 31, 2026 at 2:00 p.m.**
10. Bidders shall be aware that late bids will not be accepted under any circumstance and will be returned unopened at the written request and cost of the bidder. All bids must be accompanied by a bid security or bid-securing declaration (as required) in the manner and amount specified in the bid data sheet.
11. Please note that electronic bids **shall not** be accepted.

Yours sincerely,

Attn: Project Coordinator
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