



## Invitation for Bids (IFB)

Republic of Liberia

Tree Crops Extension Project (TCEP)

Loan No: 1602003031



### Procurement of Laptop Computers, Desktop and IT Equipment.

Procurement Number: MOA/PMU/IFAD/TCEP/NCB/GC-22/2019-2020

**Issue Date: June 5, 2020**

**Deadline for bid Submission: June 22, 2020**

**Time: 2:00pm**

1. The Government of Liberia has received a loan from the International Fund for Agricultural Development (IFAD) to fund the Tree Crops Extension Project (TCEP). The Government intends to apply part of the proceeds of the TCEP loan for eligible payments under contract for Procurement of **Laptop Computers, Desktop and IT Equipment**.
2. The IFAD/PIU, Ministry of Agriculture now invites sealed bids from eligible and qualified bidders for the Procurement of **Laptop Computers, Desktop and IT Equipment** as follows:

Procurement No.	Lot No.	Description of Items	Quantity	Final Destination
MOA/PMU/IFAD/RCFP/NCB/ GC-22/2019-2010	1	Item 1 Laptop computer Item 2: Shared Printer (heavy duty) three in one Item 4: Light Printer	7 Pcs 2 Pc 1 Pc	Monrovia

The Technical specifications for all these items are provided in Section VII-Schedule of Requirements of the bidding documents.

Bidders may bid for one or more lots provided they offer for all items and quantities in a lot. Bidders not offering for all items and corresponding quantities in a lot will be considered non responsive for respective lots. Bid evaluation will be on per lot basis and contract will be awarded on lot by lot basis.

3. Bidding will be conducted through the International Competitive Bidding procedures as specified in the IFAD's Procurement Handbook 2010 and Procurement Guidelines: of Goods, Works and Non-Consulting Services and is open to all eligible bidders as defined in the Procurement Guidelines.

4. Interested eligible bidders may obtain further information from Program Management Unit, Ministry of Agriculture Annex, University of Liberia Campus, Fendell; Project Coordinator and inspect the bidding documents during office hours 0900 to 1600 hours, Monday through Friday at the address given below

**5. A complete set of bidding documents in English will be sent to interested eligible bidders upon the submission of a written application to the address below. An electronic copy of the bidding document will be sent to each applicant free of charge only for those who submit written application letters. However, bidders are required to submit hard copies of their bids to the address mentioned below. Electronic submission will not be accepted.**

6. Bids must be delivered to the address below on or before Monday June 22, 2020 at 2:00 PM. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be publicly opened in the presence of the bidders' designated representatives and anyone who choose to attend at the address below at 2:00 PM on the same day.

7. All bids must be accompanied by the following:

- A bid Securing Declaration ( form can be found within the bidding document)
- A current Business Registration Certificate
- An evidence of Tax Payment Clearance
- Evidence of completion of contract of similar nature

Note these additional qualifications should also be part of the BDS.

8. The address referred to above is:

Attn: Project Coordinator

P.O. Box 10-9010

+231 775901977

evah@moa.gov.lr

Main Conference Hall

Program Management Unit

Ministry of Agriculture Annex

Old L.P.R.C Road, Gardnerville, Somalia Drive