



**WORLD BANK PROJECT IMPLEMENTATION UNIT  
MINISTRY OF AGRICULTURE, REPUBLIC OF LIBERIA  
Rural Economic Transformation Project (RETRAP)  
1<sup>st</sup> Floor LIBSUCO Building Japan Freeway (Formerly Somalia Drive),  
Gardnersville – Monrovia, Liberia**

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**Request for Expression of Interest: Recruitment of Individual  
Consultant: Recruitment of Gender and Social Development Officer**

**Credit No./Project No.: P175263**

**Ref: LR-PMU-MOA-498896-CS-INDV**

**Location of Assignment: PMU Office, LIBSUCCO Compound, Gardnerville, Monrovia, Liberia, with extensive visits to project counties**

**Contract Duration: 12 months with option to extend based on satisfactory performance**

**Reports to: Project Coordinator, RETRAP**

**Recruitment: National**

**1.0 Background**

The Government of Liberia, through the Ministry of Agriculture (MOA), is implementing the Rural Economic Transformation Project (RETRAP) with financing from the World Bank. RETRAP aims to increase the income of rural poor households through sustainable agricultural livelihood enhancements and improved rural access and marketing infrastructure services.

The project supports selected value chains including cassava, rubber, poultry, pig husbandry, and vegetables. With Additional Financing (AF), the project now includes rice, oil palm, and horticulture, and has expanded coverage to all 15 counties of Liberia over a five-year implementation period.

The Rural Economic Transformation Project (RETRAP) aims to enhance rural livelihoods through sustainable economic development, with a strong emphasis on gender, safeguard and social inclusion.

**1.1 Scope of Services**

The Rural Economic Transformation Project (RETRAP) aims to enhance rural livelihoods through sustainable economic development, with a strong emphasis on gender inclusion. The Gender and Social Development Officer will ensure that project activities are gender-responsive, promoting equitable participation and benefits for women, youth, and marginalized groups throughout the planning, implementation, monitoring, and evaluation phases. She/he will integrate gender considerations into all aspects of RETRAP, ensuring gender equity in project interventions, decision-making, and outcomes.

The Gender and Social Development Officer reports directly to the Project Coordinator and works closely with relevant project staff and stakeholders.

**2.0** The Ministry of Agriculture now invites eligible individual consultants to indicate their interest in performing the Services. Interested Individual Consultants should provide **updated Curriculum Vitae (CV) and relevant documents** indicating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria include the following:

- i. Bachelor's or Master's degree in Gender Studies, Social Sciences, Development Studies, or related field.
- ii. Minimum of 5 years of experience in gender mainstreaming within rural development or other related projects.
- iii. Strong knowledge of gender policies, frameworks, and best practices.
- iv. Excellent communication, analytical, and report-writing skills.

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites:

- a) [https://vacancies & Career Opportunities | Ministry of Agriculture \(www.moa.gov.lr\)](https://vacancies&CareerOpportunities|MinistryofAgriculture(www.moa.gov.lr))
- b) Request directly via email from: [dkulah@moa.gov.lr](mailto:dkulah@moa.gov.lr)/ [retrapbids@moa.gov.lr](mailto:retrapbids@moa.gov.lr)

The attention of interested individual Consultants is drawn to Section III, paragraphs 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated July 2016, revised November 2017, and August 2018, November 2020, September 2023 and February 2025 and, setting forth the World Bank's policy on conflict of interest. Please refer to *paragraph 3.17 of the Procurement Regulations* on conflict of interest related to this assignment which is available on the Bank's website at <http://projects-beta.worldbank.org/en/projects-operations/products-and-services/brief/procurement-new-framework>. An Individual Consultant will be selected in accordance with the **Individual Consultant Selection (ICS)** method set out in the Procurement Regulations.

**3.0** Expressions of interest must be submitted electronically in a format that cannot be altered (PDF format is preferred) to the email address below by **14<sup>th</sup> July 2025 @ 5:00 pm local time**.

**Note:** All Expression of Interests MUST include at least three (3) references with their names, telephone numbers, and email addresses; curriculum vitae(CV) with a copy of educational credentials (**NOTARIZED**) be submitted to the below email address:

**Click here for the :** [VACANCY ANNOUNCEMENT - MINISTRY OF AGRICULTURE - TOR: Gender and Social Development Officer- RETRAP- RETRAP | Ministry of Agriculture](#)

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