



WORLD BANK/IFAD PROGRAM IMPLEMENTATION UNIT MINISTRY OF AGRICULTURE, REPUBLIC OF LIBERIA Rural Economic Transformation Project (RETRAP)

**1st Floor LIBSUCO Building Japan Freeway (Formerly Somalia Drive),
Gardnersville – Monrovia, Liberia**

Request for Expression of Interest

Credit No./Project No.: P175263

Name of Assignment: Food Security Specialist

Location of Assignment: Program Management Unit of the Ministry of Agriculture, Somalia Drive, Gardnersville, Monrovia, Liberia

Contract Duration: 24 months with option to extend based on satisfactory performance

Reports to: National Program Coordinator

Recruitment: National

Background

The Government of Liberia has received additional credits in the amount of US\$30 million from the IDA Crisis Response Window - Early Response Financing-CRW-ERF as additional financing (AF) to the Republic of Liberia, for the Rural Economic Transformation Project (RETRAP). The proposed additional resources will finance a supply response to the severe food crisis facing the country in line with the World Bank's Crisis Response Framework. In line with the Government of Liberia (GoL) Quick Action Food Security Response Plan (QA-FSRP), the AF resources will support increased agricultural productivity and development of selected value chains that are vital to food production, facilitate access to food, strengthen the country's food crisis prevention and monitoring systems, and building community resilience to climate change. The AF is processed under the provisions "Projects in Situations of Urgent Need of Assistance or Capacity Constraints", as triggered in this case, in response to natural or man-made crises, and severe economic shocks in Liberia. With focus on supporting the value chains of cassava, rubber, vegetable, poultry and piggery, the Additional Financing will support the value chains of rice and other crops (cereals, legumes, and vegetables). The project will be implemented in the 15 counties over a period of two years.

Scope of Services

The Food Security Specialist will be responsible for implementing food security assessment and monitoring activities, timely analysis of data and dissemination of information products, the consultant will support the strengthening of early warning systems and food security crisis preparedness planning. S/he will actualize nutrition sensitive and sustainable food systems of RETRAP with particular focus on spearheading

nutrition assessments, response analysis, design and implementation of the nutrition components of the RETRAP-AF. S/he will ensure rapid response to food security and nutrition issues.

The Ministry of Agriculture now invites eligible individual consultants to indicate their interest in performing the Services. Interested Individual Consultants should provide updated Curriculum Vitae (CV) and relevant documents indicating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria include the following:

University degree in economics, agricultural economics, statistics, social sciences, or related areas.

Five years' experience in humanitarian and development assistance, including food security;

Thorough understanding of the following:

Situational Analysis using the Integrated Food Security Phase Classification Harmonized Training Packages

Sphere Food Security and Nutrition Standards

Livelihoods Analysis using HLS or HEA

Coping Strategies Index

Market analysis using either

Participatory Methods

Decision Tree Tool

In-depth understanding of emergency food aid

Technical understanding of food aid management (warehousing, logistics and distribution)

Extensive demonstrated experience in conducting data collection and analysis, surveillance systems, or monitoring and evaluation.

Software skills: SPSS/STATA management processing of large databases.

• Understanding the food security and livelihoods dynamics of Liberia.

Hands-on and action-oriented approach;

Strong written and verbal English language communications skills;

Willingness to travel in project counties;

Self-Motivated to work on Nutrition and/or Food Security component

Experience working with multilateral donor agencies (African Development Bank, World Bank, USAID, etc).

The detailed Terms of Reference (TOR) for the assignment can be found at the following websites:

- a) www.emansion.gov.lr
- b) [https://vacancies & Career Opportunities | Ministry of Agriculture \(www.moa.gov.lr\)](https://vacancies & Career Opportunities | Ministry of Agriculture (www.moa.gov.lr))



The attention of interested individual Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" dated July 2016, revised November 2017, and August 2018, setting forth the World Bank's policy on conflict of interest. Please refer to paragraph 3.17 of the Procurement Regulations on conflict of interest related to this assignment which is available on the Bank's website at <http://projects-beta.worldbank.org/en/projects-operations/products-and-services/brief/procurement-new-framework>

An Individual Consultant will be selected in accordance with the Individual Consultant Selection (ICS) method set out in the Procurement Regulations.

Expressions of interest must be submitted electronically in a format that cannot be altered (pdf format is preferred) to the email address below by e-mail by 26th January 2023 @ 5:00pm local time.

Note: All applications **MUST** be submitted to the below email address

Galah Toto
National Program Coordinator)
Project Implementation Unit (PIU)
Ministry of Agriculture
RURAL ECONOMIC TRANSFORMATION PROJECT (RETRAP)
Somalia Drive, Gardnersville, Monrovia,
Liberia Tel +231-777576980
Email: retrapbids@moa.gov.lr with a copy to Email: gtoto@moa.gov.lr

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**TERMS OF REFERENCE FOR THE RECRUITMENT OF A FOOD
SSCURITY SPECIALIST**

Post: Food Security Specialist

**Location of Post: Program Management Unit of the Ministry of Agriculture,
Somalia Drive, Gardnersville, Monrovia, Liberia**

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Main Responsibilities

Coordinate the implementation of Component 5 of the Rural Economic Transformation Project Additional Financing project (Support to Food Security Component).

Support the strengthening of early warning systems and food security crisis preparedness planning.

Coordinate the regular monitoring of food security related indicators such as market price data, rainfall data, livestock data etc. and ensuring that they are documented in the project database and portal in a timely manner.

Support the design of the surveys and assessments (data collection instruments, sample, questionnaires, data collection modalities) by using and adapting the standard tools and coordinating with other participating stakeholders.

Support the processing and analysis of food security data using relevant statistical software (MS Excel, SPSS, STATA, etc). •

Contribute to disseminating the results of the data analyses and promoting national, regional and global food security and livelihoods initiatives such as the Data in Emergencies hub under the guidance of the technical unit leads. •

Develop food security training materials and conduct training workshops to build the capacity of stakeholders to monitor and report on food security crises. •

Ensure integration of nutrition aspects into all stages of the project activities including assessment, response analysis and implementation.

Select and design the most appropriate nutritional and/ or food security interventions based on the outcomes of assessments and the context

Oversee the development of the Nutrition Policy and update of the Ministry of Agriculture Food Security and Nutrition Strategy.

Represent RETRAP Project to national food security and nutrition clusters, stakeholders and Governmental agencies for the purposes of the nutrition and / or food security aspects of the assessment.

Work in close collaboration with the Ministry of Agriculture and PIU Specialists to ensure that emergency interventions build upon and link in to longer term programming.

Perform other related duties as required.

Qualifications and Experience

University degree in economics, agricultural economics, statistics, social sciences, or related areas. • Five years' experience in humanitarian and development assistance, including food security;

Thorough understanding of the following:

- **Situational Analysis using the Integrated Food Security Phase Classification**
- **Harmonized Training Packages**
- **Sphere Food Security and Nutrition Standards**
- **Livelihoods Analysis using HLS or HEA**



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Willingness to travel in project counties;

Self-Motivated to work on Nutrition and/or Food Security component

Key Competencies

Abilities

Demonstrated ability to establish priorities and to plan, coordinate and monitor his or/her own work plan and those of subordinate staff.

Demonstrated ability to meet deadlines, and to make appropriate links in work processes and anticipate next steps.

Self-motivated.

Skills

Excellent interpersonal and team building skills, including negotiation skills

Excellent written and spoken communications skills, including presentations

Computer literacy with proficient knowledge of Microsoft word, Excel and power Point applications

Well-developed organizational skills

Demonstrated networking and negotiation skills, particularly in the private sector

Excellent written and oral skills in English. Working knowledge of local dialects an advantage.

Knowledge

Substantive knowledge of the Government of Liberia organizational structures and operations.

Working knowledge of the operational modalities of national and international NGOs is desirable.

Selection Method: Individual Consultancy Selection (ICS) method

