

VACANCY ANNOUNCEMENT

Vacancy Number: MOA/CCS/011/26

Date of Issuance: August 3, 2026

Application Deadline: August 25, 2026, 5:00 p.m. (GMT)

Subject: Vacancy Announcement

Dear Prospective Applicants:

The Ministry of Agriculture (MoA) invites qualified individuals to apply for the position below.

No.	Position	Number of vacancies
1.	Cereal Crop Specialist	5

Applications must meet all requirements in this Vacancy Announcement. Incomplete, unsigned, or late applications will not be considered. Applicants should keep copies of all submitted documents for their records.

The Ministry of Agriculture will assess applications based on the qualifications, experience, and competencies specified in this Vacancy Announcement. The Ministry promotes diversity, inclusion, and equal opportunity and encourages qualified individuals, including women, youth, and persons with disabilities who meet the minimum qualifications and job requirements to apply.

The Ministry reserves the right not to make an appointment under this Vacancy Announcement or to cancel the recruitment process at any stage without liability. The Ministry will not reimburse any costs applicants incur in preparing or submitting their applications.

Any questions regarding this Vacancy Announcement should be submitted in writing to the Human Resources Department at: vacancy@moa.gov.lr

Sincerely,

Agatha Mangou

Director of Human Resources

POSITION DESCRIPTION

CEREAL CROP SPECIALIST

SUPERVISORY RELATIONSHIP	The incumbent reports to the Regional Agriculture Coordinator and works closely with County Agriculture Coordinators, District Agriculture Officers, and other Regional Specialists.
SUPERVISORY RESPONSIBILITY	The incumbent has no direct supervisory responsibility but provides technical guidance, mentoring, and advisory support to Ministry staff and stakeholders involved in cereal crop production and development.
INTERNAL/ EXTERNAL FUNCTIONAL RELATIONS	• Ministry of Agriculture Technical and Extension Departments • Research institutions • MoA Project Implementation Units • Development partners • Private sector actors • Cooperatives and farmer organizations
ISSUANCE DATE	August 3, 2026
APPLICATION DEADLINE	August 25, 2026, 5:00 p.m. (GMT)
POSITION SUMMARY The Cereal Crop Specialist provides technical leadership for planning, implementation, coordination, and monitoring of cereal crop production programs within the assigned region. The position promotes the adoption of improved cereal crop varieties, Good Agricultural Practices (GAP), climate-smart agriculture, and sustainable production technologies to increase productivity and resilience. It strengthens agricultural extension services, seed systems, value chain development, and stakeholder partnerships while supporting farmer capacity building, crop pest and disease management, technical reporting, and evidence-based planning to enhance food security and agricultural commercialization.	
KEY RESULT AREAS • Cereal Crop Production and Productivity • Technology Adoption and Sustainable Crop Production • Capacity Building and Agricultural Extension Services • Seed Systems, Value Chain Development, and Market Linkages • Crop Pest, Disease, and Integrated Crop Management • Program Planning, Monitoring, Evaluation, and Technical Reporting	

MAJOR DUTIES AND RESPONSIBILITIES

a. **GENERAL MANAGEMENT RESPONSIBILITIES:**

- Provide leadership, coordination, supervision, and technical oversight for implementing cereal crop production programs and projects.
- Support the Regional Agriculture Coordinator, County Agriculture Coordinators, and District Agriculture Officers in delivering effective and responsive Agricultural Extension and Advisory Services (AEAS) for cereal crop production and development.
- Establish and maintain effective working relationships with farmer organizations, cooperatives, local authorities, private sector actors, and other stakeholders to promote sustainable cereal crop production and value chain development.
- Contribute to the preparation and implementation of annual work plans, budgets, technical reports, and operational plans related to cereal crop production programs and projects.
- Assist in preparing brochures, reports, speeches, and presentations for special events, as and when required.
- Collaborate with research institutions, Project Implementation Units, private sector actors, development partners, and other stakeholders to strengthen cereal crop value chains, improve access to quality planting materials, agricultural inputs, technologies, financial services, and markets, and promote sustainable commercial production.
- Support the preparation of technical reports, periodic progress reports, and annual performance reports in collaboration with the Monitoring, Evaluation and Learning (MEL) Specialist.

b. **CORE TECHNICAL RESPONSIBILITIES:**

- Provide technical leadership and advisory support for the planning, implementation, coordination, monitoring, and evaluation of cereal crop production programs and projects.
- Plan, establish, and supervise demonstration plots, adaptive technology trials, Farmer Field Schools (FFS), and other learning platforms to validate, demonstrate, and disseminate improved cereal crop technologies and management practices.
- Promote production, multiplication, dissemination, and use of quality seed and certified planting materials in collaboration with relevant institutions and seed producers.
- Collect, analyze, and maintain technical and production data on cereal crops. Prepare timely technical reports, progress reports, and recommendations to support evidence-based planning and decision-making.
- Collaborate with research institutions, development partners, the private sector, seed producers, and other stakeholders to strengthen cereal crop value chains and improve access to quality seed, agricultural inputs, technologies, and markets.
- Support surveillance, monitoring, and management of cereal crop pests, diseases, and invasive species and promote integrated pest management practices in collaboration with relevant technical institutions.

DUTY STATION: Applicants must indicate the Regional Office for which they are applying. The Ministry of Agriculture has five Regional Offices. Region 1 – Tubmanburg (Bomi County); Region 2 – Gbarnga (Bong County); Region 3 – Buchanan (Grand Bassa County); Region 4 – Zwedru (Grand Gedeh County); and Region 5 – Barclayville (Grand Kru County).

MINIMUM QUALIFICATION REQUIRED FOR THE POSITION

- a. **Education:** Minimum MSc. degree in Cereal Crop or a related field.
- b. **Past Work Experience:** Minimum of five (5) years of professional experience in cereal crop production, crop management, agricultural extension, or agronomy.

c. Technical Knowledge: Demonstrated knowledge of cereal crop production systems, Good Agricultural Practices (GAP), pest and disease management, and value chain development. d. Skills and Competencies: • Strong analytical, communication, report-writing, and stakeholder engagement skills. • Proficiency in Microsoft Office applications (Word, Excel and PowerPoint). • Ability to work independently and as part of a multidisciplinary team. • Ability to ride a motorcycle and undertake extensive field travel.
CORE VALUES: • Integrity • Credibility • Ethical Conduct • Transparency • Accountability • Teamwork
ELIGIBILITY REQUIREMENTS: • Applicants must submit a signed letter of application and a résumé or curriculum vitae (CV) not exceeding three (3) pages. • Applicants must submit copies of academic diplomas, certificates, or any other supporting documents relevant to the position. • Applicants must provide the names and contact information for three (3) professional references. • Applications must be received on or before the closing date and time specified in Section I and submitted to vacancy@moa.gov.lr • Applications must clearly reference the Vacancy Announcement Number. • Incomplete, unsigned, or late applications will not be considered. NOTE: Only shortlisted candidates will be contacted.
EQUAL OPPORTUNITY STATEMENT The Ministry of Agriculture is committed to promoting diversity, inclusion, and equal opportunity. Qualified applicants are encouraged to apply, especially women, youth, and persons with disabilities who meet the minimum eligibility requirements.