

VACANCY ANNOUNCEMENT

Vacancy Number: MOA/C-SAS/005/26

Date of Issuance: August 3, 2026

Application Deadline: August 25, 2026, 5:00 p.m. (GMT)

Subject: Vacancy Announcement

Dear Prospective Applicants:

The Ministry of Agriculture (MoA) invites qualified individuals to apply for the position below.

No.	Position	Number of vacancies
1.	Climate-Smart Agriculture Specialist	5

Applications must meet all requirements in this Vacancy Announcement. Incomplete, unsigned, or late applications will not be considered. Applicants should keep copies of all submitted documents for their records.

The Ministry of Agriculture will assess applications based on the qualifications, experience, and competencies specified in this Vacancy Announcement. The Ministry promotes diversity, inclusion, and equal opportunity and encourages qualified individuals, including women, youth, and persons with disabilities who meet the minimum qualifications and job requirements to apply.

The Ministry reserves the right not to make an appointment under this Vacancy Announcement or to cancel the recruitment process at any stage without liability. The Ministry will not reimburse any costs applicants incur in preparing or submitting their applications.

Any questions regarding this Vacancy Announcement should be submitted in writing to the Human Resources Department at: vacancy@moa.gov.lr

Sincerely,

Agatha Mangou

Director of Human Resources

POSITION DESCRIPTION

CLIMATE-SMART AGRICULTURE SPECIALIST

SUPERVISORY RELATIONSHIP	The incumbent reports to the Regional Agriculture Coordinator and works closely with County Agriculture Coordinators, District Agriculture Officers, and other Regional Specialists.
SUPERVISORY RESPONSIBILITY	The incumbent has no direct supervisory responsibility but provides technical guidance, mentoring, and advisory support to Ministry staff and stakeholders involved in climate-smart agriculture programs or projects.
INTERNAL/ EXTERNAL FUNCTIONAL RELATIONS	• Ministry of Agriculture Technical and Extension Departments • Research institutions • MoA Project Implementation Units • Development partners • Private sector actors • Cooperatives and farmer organizations
ISSUANCE DATE	August 3, 2026
APPLICATION DEADLINE	August 25, 2026, 5:00 p.m. (GMT)
POSITION SUMMARY The Climate-Smart Agriculture Specialist provides technical leadership and coordination to implement climate-smart agriculture programs in the assigned region. The position supports the Regional Agriculture Coordinator, County Agriculture Coordinators, and District Agriculture Officers in strengthening Agricultural Extension and Advisory Services (AEAS) to promote climate resilience and sustainable agricultural production. The role offers technical guidance, develops climate-informed crop advisories, builds the capacity of extension staff and farmers, and collaborates with key stakeholders to promote adopting climate-smart technologies and practices.	
KEY RESULT AREAS • Climate-smart Agriculture Technology Promotion and Adoption • Capacity Development and Technical Support • Climate-smart Agriculture Program Coordination • Climate-risk Management and Early Warning Systems • Monitoring, Reporting, and Knowledge Management	
MAJOR DUTIES AND RESPONSIBILITIES a. GENERAL MANAGEMENT RESPONSIBILITIES: • Provide leadership, coordination, supervision, and technical oversight for implementing climate-smart agriculture programs and activities within the assigned region.	

• Support the Regional Agriculture Coordinator, County Agriculture Coordinators, and District Agriculture Officers in delivering effective Agricultural Extension and Advisory Services (AEAS) on climate-smart agriculture and climate resilience. • Coordinate with Ministry departments, Project Implementation Units (PIUs), research institutions, development partners, and other stakeholders to strengthen climate-smart agriculture initiatives within the assigned region. • Develop climate-smart agriculture implementation strategies and action plans. • Contribute to preparing and implementing annual work plans, budgets, technical reports, and operational plans related to climate-smart agriculture programs and activities. • Facilitate partnerships for Climate-Smart Agriculture innovation and knowledge sharing. b. CORE TECHNICAL RESPONSIBILITIES: • Provide technical guidance on climate-smart agriculture practices and technologies. • Design season specific crop advisories for the value chains in the region to enhance the effectiveness and accuracy of the advisories over time. • Document challenges, propose remedial or mitigation measures, and update crop advisories based on the weather condition and local ecological situation. • Support the dissemination of crop specific advisory service to farmers, farmer organizations, and extension service providers on extreme weather conditions. • Provide technical support on climate-smart agriculture practices at demo-sites and farmer field schools. • Develop indicators for climate-smart agriculture interventions. • Design and conduct training for extension staff, farmer groups, and project staff.
DUTY STATION: Applicants must indicate the Regional Office for which they are applying. The Ministry of Agriculture has five Regional Offices. Region 1 – Tubmanburg (Bomi County); Region 2 – Gbarnga (Bong County); Region 3 – Buchanan (Grand Bassa County); Region 4 – Zwedru (Grand Gedeh County); and Region 5 – Barclayville (Grand Kru County).
MINIMUM QUALIFICATION REQUIRED FOR THE POSITION a. Education: Minimum of a Master's degree in Climate-Smart Agriculture, Climate Change, Agriculture, Agronomy, Agroecology, Environmental Science or a related field. b. Prior Work Experience: Minimum of five (5) years of professional experience in climate-smart agriculture, climate change adaptation, agricultural and natural resource management. c. Technical Knowledge: Demonstrated knowledge of climate-smart agriculture approaches, Good Agricultural Practices (GAP), pest and disease management, and value chain development. d. Skills and Competencies: • Strong analytical, communication, report-writing, and stakeholder engagement skills. • Proficiency in Microsoft Office applications (Word, Excel and PowerPoint). • Ability to work independently and as part of a multidisciplinary team. • Ability to ride a motorcycle and undertake extensive field travel.
CORE VALUES: • Integrity • Credibility • Ethical Conduct • Transparency • Accountability • Teamwork

ELIGIBILITY REQUIREMENTS:

- Applicants must submit a signed letter of application and a résumé or curriculum vitae (CV) not exceeding three (3) pages.
- Applicants must submit copies of academic diplomas, certificates, or any other supporting documents relevant to the position.
- Applicants must provide the names and contact information for three (3) professional references.
- Applications must be received on or before the closing date and time specified in Section I and submitted to vacancy@moa.gov.lr
- Applications must clearly reference the Vacancy Announcement Number.
- Incomplete, unsigned, or late applications will not be considered.

NOTE: Only shortlisted candidates will be contacted.

EQUAL OPPORTUNITY STATEMENT

The Ministry of Agriculture is committed to promoting diversity, inclusion, and equal opportunity. Qualified applicants are encouraged to apply, especially women, youth, and persons with disabilities who meet the minimum eligibility requirements.