

VACANCY ANNOUNCEMENT

Vacancy Number: MOA/VAAS/013/26

Date of Issuance: August 3, 2026

Application Deadline: August 25, 2026, 5:00 p.m. (GMT)

Subject: Vacancy Announcement

Dear Prospective Applicants:

The Ministry of Agriculture (MoA) invites qualified individuals to apply for the position below.

No.	Position	Number of vacancies
1.	Value Addition/ Agribusiness Specialist	5

Applications must meet all requirements in this Vacancy Announcement. Incomplete, unsigned, or late applications will not be considered. Applicants should keep copies of all submitted documents for their records.

The Ministry of Agriculture will assess applications based on the qualifications, experience, and competencies specified in this Vacancy Announcement. The Ministry promotes diversity, inclusion, and equal opportunity and encourages qualified individuals, including women, youth, and persons with disabilities who meet the minimum qualifications and job requirements to apply.

The Ministry reserves the right not to make an appointment under this Vacancy Announcement or to cancel the recruitment process at any stage without liability. The Ministry will not reimburse any costs applicants incur in preparing or submitting their applications.

Any questions regarding this Vacancy Announcement should be submitted in writing to the Human Resources Department at: vacancy@moa.gov.lr

Sincerely,

Agatha Mangou

Director of Human Resources

POSITION DESCRIPTION

VALUE ADDITION/AGRIBUSINESS SPECIALIST

SUPERVISORY RELATIONSHIP	The incumbent reports to the Regional Agriculture Coordinator and works closely with County Agriculture Coordinators, District Agriculture Officers, and other Regional Specialists.
SUPERVISORY RESPONSIBILITY	The incumbent has no direct supervisory responsibility but provides technical guidance, mentoring, and advisory support to Ministry staff and stakeholders in agribusiness development, value addition, agro-processing, market development, and enterprise development.
INTERNAL/ EXTERNAL FUNCTIONAL RELATIONS	• Ministry of Agriculture Planning, Technical and Extension Departments • Research institutions • MoA Project Implementation Units • Development partners • Private sector actors • Cooperatives and farmer organizations
ISSUANCE DATE	August 3, 2026
APPLICATION DEADLINE	August 25, 2026, 5:00 p.m. (GMT)
POSITION SUMMARY The Value Addition/Agribusiness Specialist provides technical leadership for planning, implementing, coordinating, and monitoring agribusiness, value addition, agro-processing, and agricultural value chain development programs in the assigned region. The position promotes entrepreneurship, market access, post-harvest management, product quality, and enterprise competitiveness by supporting farmers, cooperatives, agribusinesses, and small and medium enterprises. The role strengthens market linkages, promotes value addition technologies, and provides technical guidance to enhance agribusiness development, increase agricultural incomes, generate employment, and improve the competitiveness of agricultural products.	
KEY RESULT AREAS • Value addition and commercialization • Value chain development • Capacity development • Inclusive agribusiness growth • Program performance and evidence-based management	

MAJOR DUTIES AND RESPONSIBILITIES

a. GENERAL MANAGEMENT RESPONSIBILITIES:

- Provide leadership, coordination, supervision, and technical oversight for implementing agribusiness, value addition, and agricultural value chain development programs and activities within the assigned region;
- Support the Regional Agriculture Coordinator, County Agriculture Coordinators, and District Agriculture Officers in delivering effective and responsive Agricultural Extension and Advisory Services (AEAS) on agribusiness development, value addition, entrepreneurship, and market-oriented agriculture;
- Coordinate with Ministry departments, Project Implementation Units (PIUs), research institutions, financial institutions, private sector actors, and development partners to strengthen agribusiness development and agricultural value chain initiatives in the assigned region;
- Establish and maintain effective working relationships with farmer organizations, cooperatives, agribusiness enterprises, processors, traders, financial institutions, local authorities, and other stakeholders to promote agricultural commercialization and market development; and
- Contribute to preparing and implementing annual work plans, budgets, technical reports, and operational plans related to agribusiness and value chain development programs.
- Prepare technical reports, policy briefs, and recommendations for improving national post-harvest systems.

b. CORE TECHNICAL RESPONSIBILITIES:

- Provide technical leadership and advisory support for planning, implementing, coordinating, and monitoring agribusiness, value addition, agro-processing, and agricultural value chain development programs within the assigned region.
- Conduct value chain analyses, market assessments, and agribusiness opportunity assessments to identify market constraints, investment opportunities, business risks, and interventions that improve the competitiveness and profitability of agricultural enterprises.
- Promote value addition through better post-harvest handling, processing, packaging, branding, quality assurance, food safety, product diversification, and compliance with national and international quality standards.
- Provide technical support to Ministry of Agriculture County Teams, Agricultural Extension and Advisory Services (AEAS) providers, farmer organizations, cooperatives, agribusiness enterprises, and other stakeholders to strengthen entrepreneurship, business planning, enterprise management, financial literacy, and market access.
- Facilitate establishing and strengthening market linkages, contract farming arrangements, business partnerships, public-private partnerships, and access to finance, technologies, agricultural inputs, and business development services to support inclusive agricultural commercialization.
- Promote inclusive agribusiness development by supporting women, youth, and vulnerable groups to establish and expand profitable agricultural enterprises, Farmer Business Schools, cooperatives, and other market-oriented producer organizations.
- Monitor and evaluate the implementation and performance of agribusiness and value chain development programs.
- Prepare technical reports and collaborate with the Regional Monitoring, Evaluation and Learning (MEL) Specialist to support evidence-based planning, reporting, and decision-making.

DUTY STATION: Applicants must indicate the Regional Office for which they are applying. The Ministry of Agriculture has five Regional Offices. Region 1 – Tubmanburg (Bomi County); Region 2 – Gbarnga (Bong County); Region 3 – Buchanan (Grand Bassa County); Region 4 – Zwedru (Grand Gedeh County); and Region 5 – Barclayville (Grand Kru County).

MINIMUM QUALIFICATION REQUIRED FOR THE POSITION

- a. **Education:** Minimum of a Master's degree in Agribusiness development, Agricultural Marketing, Value Chain Development, Agricultural Business Management, or a related field.
- b. **Past Work Experience:** Minimum of five (5) years of professional experience in agricultural value chain analysis, market development, business development services (BDS), agro-processing, and promoting market access for agricultural producers and enterprises.
- c. **Technical Knowledge:** Demonstrated knowledge in agricultural value chain development, market systems approaches, agribusiness financing, business development services, and private sector engagement.
- d. **Skills and Competencies:**
 - Strong analytical, communication, report-writing, and stakeholder engagement skills.
 - Proficiency in Microsoft Office applications (Word, Excel and PowerPoint).
 - Ability to work independently and as part of a multidisciplinary team.
 - Ability to ride a motorcycle and undertake extensive field travel.

CORE VALUES:

- Integrity
- Credibility
- Ethical Conduct
- Transparency
- Accountability
- Teamwork

APPLICATION SUBMISSION REQUIREMENTS:

- Applicants must submit a signed letter of application and a résumé or curriculum vitae (CV) not exceeding three (3) pages.
- Applicants must submit copies of academic diplomas, certificates, or any other supporting documents relevant to the position.
- Applicants must provide the names and contact information for three (3) professional references.
- Applications must be received on or before the closing date and time specified in Section I and submitted to vacancy@moa.gov.lr
- Applications must clearly reference the Vacancy Announcement Number.
- Incomplete, unsigned, or late applications will not be considered.

NOTE: Only shortlisted candidates will be contacted.

EQUAL OPPORTUNITY STATEMENT

The Ministry of Agriculture is committed to promoting diversity, inclusion, and equal opportunity. Qualified applicants are encouraged to apply, especially women, youth, and persons with disabilities who meet the minimum eligibility requirements.